

Area 59 District 30 Website Guidelines

1. The spirit of A.A. principles and traditions will always be followed.
 - a. Anonymity will be preserved and protected: the complete names of individuals, individual phone numbers, postal and identifying E-Mail addresses will not be displayed on the Website. (Traditions 11 & 12)
 - b. There will be no endorsement or affiliation with non-A.A. entities. Autonomy will be respected. The A.A. Preamble will be prominently shown on the Home Page of the Website. The Website will not link to web sites not sponsored by genuine A.A. service entities. (Tradition 6)
 - c. District 30 Groups will decide for themselves what information will be provided on the Website, as well as the extent of their participation in the District Website activity. (Tradition 4)
2. The Home Page will identify the Website's focus on A.A. within Area 59 District 30, making it clear there is no attempt to speak for A.A... A link to the A.A.W.S.'s web site (www.aa.org) will be provided to access general information about A.A.
3. Copyrights shall be respected and registered trademarks, when used, should be acknowledged as such. (For example: Alcoholics Anonymous®, A.A.® and The Big Book® are registered trademarks of Alcoholics Anonymous World Services, Inc. The Grapevine® and AA Grapevine® are registered trademarks of The A.A. Grapevine, Inc.)
4. The following types of information are also approved for display on the District 30's Website; other information is not allowed:
 - a. Group meeting information: type of meeting, time, and location.
 - b. District meeting time and location.
 - c. Area 59 and Intergroup (S.E.P.I.A) contact information, links, location, and hours of operation.
 - d. Event information (location, time, agenda, registration form, etc.) for the following types of activities, primarily focused on events in Area 59:
 1. A.A. general service functions (assemblies, conferences, specific forums, workshops, etc.).
 2. Fellowship activities (roundups, speaker meetings, picnics, dances, camp-outs, etc.).
 3. Group events/ celebrations, etc. within District 30.
 - e. District Committee reports (elected officer reports, standing committee reports, and District meeting minutes, etc.) as desired.
 - f. Links to web sites sponsored by genuine A.A. service entities will be provided as a service to the website user.

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- g. Periodic District 30 updates or focus activities for GSR's.
- h. Links to web sites sponsored by bona fide A.A. service entities will be provided as a service to the Website visitor. It shall be made clear District 30 does not endorse these web sites, and our linking to their web site does not constitute their endorsement of the District 30 Website. Permissible links to A.A. web sites are:
 - 1. A.A.W.S. (www.aa.org), commonly referred to as the G.S.O. web site,
 - 2. The Grapevine (www.aagrapevine.org),
 - 3. Other Districts and nearby Intergroups within Area 59.
- i. Recommendations on how to submit information for display on the website (contacts, format, etc.).
- j. These Guidelines for the District 30 Website.
- k. Terms of use for this website
- l. Copyright protection
- m. District and AA training information
- n. District Structure Manual
- o. Q&A material
- p. Group Histories
- q. Documentation for GSR review
- r. Password protect documents or pages as required

Domain Name Registration

1. The Website shall be registered to Area 59 District 30 with a domain name of XXD30XX.org.
2. The District 30 Web Content Manger shall be the Administrative Contact for the Website's domain name with the DCM as a backup.
3. The District 30 Web Content Manger shall be the Billing Contact for the Website's domain name. This will require some sort of online credit capability. Any expense occurred to retain the domain name will be budgeted for and reimbursed to the District Web Content Manger.
4. The Technical Contact shall be the hosting company who maintains the primary domain name server for the District Website.

Administration and Maintenance

1. The DCM and District Web Content Manger shall have direct oversight on all matters pertaining to the Website. In some instances, this will be augmented by participating group GSR's, Assigned District 30 Subcommittee (if any). This will require access to the Internet.

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However, since Internet access is not a prerequisite for the service position, the DCM may seek help from our fellowship in performing some tasks.

2. The District Web Content Manger is an appointed position with a term agreed to by the DCM and District Web Content Manger.
3. The ability to maintain the web will reside with District Web Content Manger and the DCM and the ADCM (at the discretion of the DCM) and will have the logon and permission credentials to maintain the website in the event the District Web Content Manger is unable to serve.
4. Specific responsibilities for the District Web Content Manger include, but are not limited to, the following administrative duties:
 - a. Verify the Website adheres to these guidelines and A.A.'s Traditions.
 - b. Update and maintain the information, links, and material on the website.
 - c. Ensure website expenses are paid and do not exceed the budget without prior approval. The Area 59 District 30 Web Content Manger shall be the Billing Contact for the Website. This will require some sort of online credit capability. Any reoccurring expense to retain the website will be budgeted for and reimbursed to the District Web Content Manger.
 - d. Mediate differences of opinion regarding the information displayed on the website and the services it provides. The DCM will function as the final arbitrator unless the District is committing to activities described in e). below.
 - e. Modification to the basic website and or major enhancement to the District website is not the responsibility of the District Web Content Manger and should be accomplished by an accredited person or organization and be approved by a District vote.
 - f. Give website status reports, upon request, to District 30 Meetings.
 - g. Update these website guidelines to reflect the collective conscience of District 30 participating GSR's.

This website is neither approved nor endorsed by Alcoholics Anonymous World Services, Inc. It is provided solely as an information tool for District 30, Groups of S.E. Pennsylvania to display information about Alcoholics Anonymous. Links to other websites neither imply endorsement of, nor affiliation with, those entities. Some of the information on this site was originally published by A.A. World Services, Inc., or the A.A. Grapevine, Inc., but do not assume that this implies continued approval by the General Service Conference for their use on this site. Alcoholics Anonymous®, A.A. ®, The Big Book®, and Box 459® are registered trademarks of Alcoholics Anonymous World Services, Inc. The Grapevine®, A.A. Grapevine®, Gv®, Box 1980®, and La Viña® are registered trademarks of A.A. Grapevine, Inc.

